



Minutes of the Annual Members Meeting

Tuesday, 20th February 2024 at 5.00pm in Harrington Lecture Theatre/via Teams

Chair: Avery Greatorex (AG)

Trustees Present:

Charlotte Lastoweckyi (VP Education) (CL)
Joe Bigland (VP Welfare) (JB)
Luke Fitzgerald (President) (LF)
Sophie Barratt (VP Activities) (SB)
Dani Beckett (External Trustee) (DB)

In Attendance:

Stef Hartley (Chief Executive Officer) (SH)
Graham Wright (Director of Finance & Services) (GW)
Hannah Mason (Director of Membership Voice) (HM)
Steph Lomas (Advocacy & Insight Manager) (SL) (minute taker)

Members Present:

85

Key Abbreviations

AMM – Annual Members Meeting

1. Welcome and Introductions

Chair welcomes the members and makes introductions, discusses the reason for AMM – duty to hold AMM due to Article of Assoc/By-Laws - discuss quorum – haven't met quorate of 250. Can still have the discussions, assess progress.

2. Formal Business

2.1 Approval of Minutes of Last Annual Members Meeting

Taken as read and approved.

2.2 Presentation of the Trustees' Annual Report & Work of the Students' Union

- Stef CEO
- Membership Voice
 - o Impact Report
 - o Academic Representation

- Schools Outreach and Engagement – 16 Roadshows held
- Awards
- Student Life
 - Advice Service – more cases than ever. More students needed support – we met their needs.
 - Cost of living work – 163k in Student Wages
 - Lampworks – opened
 - 65 more volunteers
 - More societies.
 - Disability in Sport – working with inclusive support, relaunched Goal Ball (Award winning)
 - Umii – 3k student connecting each other.
 - 33k people engaged in social media engagement.
- Strategic Voice
 - Current plan coming to an end, launching new one in September 24.
- Elected Officers
 - Sophie
 - Bringing more fun to campus – fright night, crumpets to Burnley, Lampworks augmented darts, Get Togethers, One off Wednesdays.
 - Joe
 - Making structure accessible – reviewing byelaws and articles mitigating circumstances (policy work with the University), fuel for transport, creation of societies.
 - Charlotte
 - Supporting our students – RepCon, MH Advisor at Burnley, Inclusive Gym Space for different communities, £27k spent of free soup for students, SU Presidents lobbying for more prayer spaces including in the Union. We are with you – Harm Reduction Charity working with the Union. The Great Donate work.
 - Luke
 - Increasing our communications – paper at University Governing body, VCG question time upcoming, Value for Money work, Officers at Burnley and work on Westlakes.
 - Joe and Sophie
 - Campaigns – Preferred name campaigns, Man Down, Consent campaign, Study Break, Mental Health Matter Campaign – physical display of students living with mental health, Ban Conversion Therapy.
- Question raised on Cost of Living:
 - Long term viability of Community Fridge
 - Working with university on ways to support students.
 - Big Ideas.
- **Approval of Impact Report – Majority approval of report.**

2.3 Presentation and Approval of the Financial Statements

- Income increased by 16%
- Trading activity increased by 41%
- Deficit of 20K
- Net currently assets – liquidity is 142k and 287k in bank as of 31 July 23
- Balance sheet discussion
- Liabilities
- Income
- Expenditure Breakdown

2.4 Notification of Appointment of Financial Auditors and Returning Officer

- Peter Robertson – NUS – RO
- Hannah Mason – UCLan SU – DRO
- Financial Auditors – Haines Watts

2.5 Notification of intended affiliations for next year

- Training, Professional Development and Information: Advice UK and NCVO
- Facilitation of Student Sport and Access to Competitions: National and Local Governing Bodies for Sports.
- National Representation: NUS.

3. **Students' Union Articles of Association**

3.1 Proposal to update the Students' Union Articles of Association

Majority approval online and in person for Articles.

4. **Resolutions**

There were no resolutions submitted to be discussed at the meeting.

5. **Discussion**

5.1 University Name Change Proposal Discussion – Gathering Student Feedback

- Will it still be UCLan? – Currently yes.
- If it is changed – will it affect IT systems like emails?
- Feedback from A&M – confusion about similarity to Lancaster
- Do you agree with name change? Overwhelming majority negative.
- Confusion? Overwhelming majority confusing.

6. **Date of Next Meeting**

Tuesday, 1st April 2025 at 4-7pm in Harrington Lecture Theatre.